Move Out Guide/Checklist

- ☐ Utilities should be left on thru the end of your lease term. If you turn them off you may be subject to charges for utility connects.
- ☐ Carpets must be professionally cleaned and receipt turned in at time of surrender. If you do not present the receipt, we will have the carpets cleaned at your expense.
- ☐ All other flooring should be cleaned appropriately (vinyl, tile, hardwoods, concrete, etc.)
- ☐ All blinds should be wiped clean and pulled down.
- ☐ All baseboards should be dust free.
- ☐ All light bulbs should be working – interior and exterior.
- ☐ All ceiling fans should be dust free
- ☐ All walls should be free of nails, holes plugged with wall putty, and putty painted to match wall.
- ☐ Kitchen - All drawers, cabinets, pantry, countertops, and appliances should be empty, clean and free of food remnants.
- ☐ Bedrooms – All closets should be empty and vacuumed out, with shelves wiped clean.
- ☐ Bathrooms – All cabinets shall be empty and wiped clean. Toilets and bathtubs should be scrubbed clean. Mirrors should be cleaned with glass cleaner.
- ☐ Living room – Fireplace should be cleaned and free of debris; mantle should be dust free.
- ☐ Utility room – All shelves wiped clean. Washer & dryer should be clean and free of clothes.
- ☐ Garage should be empty and swept clean.
- ☐ All doors and windows shall be locked. DO NOT LOCK THE KEYLESS DEADBOLTS.
- ☐ Exterior: The lawn should be mowed, flower beds should be weed free, and any and all debris removed from the yard thru the end of your lease term.
- ☐ Garage door openers, pool, & mail keys, and carpet cleaning receipt should be left on kitchen counter at time of surrender.

This list is a guide including but not limited to the items listed above. If any of these items are NOT complete upon the time of move-out inspection, Bella Real Estate, Inc. may have said items completed at your expense per your residential lease agreement.

The following is a list of companies provided for your convenience. You are not required to use these companies:

- Professional Cleaning Services, Inc. – 512.251.8991 (carpet cleaning, house cleaning, painting, general)
- The Maids – 512.419.0021 (House cleaning)
- Reed's Carpet Cleaning – 512.259.3107 (Carpet cleaning, pest control)

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